

NAPA VALLEY  
COMMUNITY FOUNDATION

Date: \_\_\_\_\_

To: \_\_\_\_\_  
Bank/Investment Manager's name  
\_\_\_\_\_  
Bank/Investment Management Firm  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City/State/Zip

RE: \_\_\_\_\_  
Account Name and Account Number

Dear Banker/Investment Manager:

Effective \_\_\_\_\_, please transfer \_\_\_\_\_ from my account, referenced above, via the following instructions:

Citibank NA  
111 Wall Street  
New York, NY 10043  
ABA #: 021-000-089  
FBO: Charles Schwab & Co., Inc.  
Account number: 4055-3953  
For the account of: COMMUNITY FOUNDATION OF THE NAPA VALLEY (LIQUIDITY)  
Account number: 6809-3610

This transfer represents an irrevocable contribution to the Napa Valley Community Foundation, as of this date, for the benefit of NAPA VALLEY COMMUNITY DISASTER RELIEF FUND.

Please notify Terence Mulligan (707.254.9565) at the Community Foundation on the day of the transfer and fax a copy of this letter to him at (707.254.7955). Should there be any questions, you may contact me at \_\_\_\_\_ (daytime phone number).

Thank you,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Donor (Printed)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

cc via fax: **Terence Mulligan, Napa Valley Community Foundation, 707.254.7955**